[INSERT YOUR ADDRESS]

21ST DECEMBER, 2020.

THE REGIONAL DIRECTOR

GHANA EDUCATION SERVICE

GREATER ACCRA

**LETTER OF ACCEPTANCE**

**[INSERT YOUR NAME HERE]**

In response to your letter dated 30th November, 2020 with reference number **GES/HQ/HR/20/7920** on my appointment into the Ghana Education Service, I write to inform you of my acceptance into the Ghana Education Service and precisely **ST. JOHN’S BASIC SCHOOL- AYAWASO CENTRAL, GREATER ACCRA REGION.**

I pledge to abide by the rules and regulations governing all teachers in the Ghana Education Service.

Attached is my appointment letter for your perusal.

Thank you.

………………………

**[YOUR NAME HERE]**

[CONTACT]

Cc:

THE DIRECTOR

GHANA EDUCATION SERVICE

AYAWASO CENTRAL